

## Does the long-term goal measure up?

Check the features that your team's long-term goal has:

Long term goals	
	Specific what
	When (beginning and ending)
	Specific increase
	How measured

For example: Perkins IV Core Indicator 652 for Nontraditional Completion for Colonel Richardson Community College will increase by 2% from FY 05 to FY09.

State or revise your long term goal: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Do the short-term goals measure up?

How can short-term goals be made measurable?

Part	Explanation	Example
Objective	State what the activity will accomplish	Increase connection to NTO careers through participation in mentoring program
Evidence	Define in terms of what the participants will accomplish	Mentoring program participants will complete program activities
Measures	Tell specifically how this will be measured	Counts from attendance sheets at Launch Workshop and e-mails as reported by mentors in monthly log

Example: 90% of mentoring program participants will attend 80% of program activities as measured by attendance at launch workshop and # of e-mail reported by mentors.

Check the features that your team's short-term goal has:

Short term goals	
	Align and support achievement of long-term goals
	May be tied to a specific activity
	Generated through research on effective methods to reach long-term goal
	Measured through activity-specific tools

State or revise your short term goal(s): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_