

*FY08 New Look Application Form*

For the most effective submission, please follow the form provided.

Illinois secondary or postsecondary educational entities receiving Perkins Funds are eligible applicants.

*Please include information for all primary partners.*

**Type of Award Application (check one)**

- Innovation Award (\$ 500 - \$1,500)       Research Action Award (\$1,500 - \$3,500)

How much are you requesting for your Project? \_\_\_\_\$1,500\_\_\_\_\_

Name of Perkins Funded Program: Perkins-Non-Traditional Careers

**Project Leader Information**

Organization: College of DuPage

Contact Name: Alison Greene  
Title: Tech Prep Coordinator

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**Partner's Information**

Organization: Technology Center of DuPage

Contact Name: Sheryl Palicki  
Title: Work-Based Learning Coordinator

Address: 301 South Swift Road, Addison IL 60601

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Fax: 630-691-7592  
E-mail: sherylp@tcdupage.org

**Business Official (Fiscal Agent)**

Organization: College of DuPage

Contact Name: Business Official, Thomas Ryan  
Title: V.P., President of Administration and Treasurer  
Contact Person: Gina Wardell, Grant Accountant  
Address: 425 Fawell Boulevard, Glen Ellyn, IL 60137

Phone: 630-942-2221  
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E-mail: wardell@cod.edu

Please call Aimee or Connie at 309.454.4944 with questions regarding this application.  
Applications may be mailed to: 705 East Lincoln Street, Suite 313, Normal, IL 61761  
Faxed to: 309-454-7493 or submitted electronically to [cjborow@ilstu.edu](mailto:cjborow@ilstu.edu)

New Look Project Title: 2007-2008 Non-Traditional Careers Mentoring Group

Special Populations Targeted: High School Non-Traditional Career Students

Implementation Date(s): 10/01/2007 through 6/15/2008

Date(s) of Activity(ies): Throughout the 2007-2008 College of DuPage Academic Year

◆ **Need for Service**

What need does the identified special populations have which is unmet and will be addressed by this New Look activity/project?

**Awareness:** Students at the high school level have begun to make critical decisions about which career paths they will choose. While students may receive important information about non-traditional careers directly from school counselors and teachers, learning first-hand about these careers through mentoring relationships with local professionals in the field, college instructors, and knowledgeable peers is an invaluable way to increase awareness of the benefits of choosing a non-traditional career. Students will have the opportunity to discuss barriers and concerns regarding non-traditional professions and will be provided with support and encouragement from faculty, staff, and current college students. Relationships developed through this process provide students with career networking resources that will benefit them well beyond high school graduation.

**Retention:** Because the targeted population often has difficulty staying on a non-traditional career path, peer support is vital. Group study will serve to increase student self-esteem and student confidence in non-traditional career choices. Group study will also infuse awareness about larger gender issues in the workplace and in society in general, improving students' critical thinking skills and sensitivity to a range of diversity issues.

◆ **Long-term and Short-term Measurable Goals**

1. What is the **long-term goal** of the project? (Long-term goals may be projected beyond the end of the grant).

Long-term goals are described below.

- 1) To increase the number of students who receive a postsecondary degree or certificate and gain employment in the non-traditional career of their choice.
- 2) To provide students with life-long mentors who will guide them throughout their educational and vocational pathway.
- 3) To retain students who are interested in pursuing a non-traditional career by giving them support and guidance, and by ensuring them that they are not alone.
- 4) To continue to strengthen the effective mentoring alliance between the non-traditional students of the Technology Center of DuPage and College of DuPage.
- 5) To increase the number of graduating seniors from the previous year's mentoring program who come back to participate as mentors.
- 6) To ultimately increase the number of non-traditional employees in the workforce.

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2. Which Illinois core indicators will be impacted (Illinois Core Performance Indicators: Academic Skill Attainment (Sec. /PS); Vocational Skill Attainment (Sec. /PS); Secondary Diploma Attainment (Sec.); Program Completion (PS) or Placement in Employment and/or PS Education (Sec.); Placement in Employment and/or Continuing Postsecondary Education (Sec.); Retention in Employment (PS); Female and Male Learners' Participation and Completion in Nontraditional Programs (Sec. /PS)?

4S1 Perkins Core Indicator achievement for Education for Employment District #502 for FY09 will be increased by 3% over FY06 achievement as measured by incoming COD Student Information Data. In addition, 4S2 - enrollment for males in health science will be increased by 3% in FY09 over FY 06 enrollment as measured by COD graduation data. Goals for 2S1 graduation rates will be articulated by the Technology Center of DuPage and other District #502 high school partners.

3. By what percentage will the core indicator(s) be impacted and in what time period? Or, if long-term goal is measurable by other sources of data, by what percentage will the measure be impacted?

Percentage increases and time parameters are detailed in the above response.

4. What are the short term goals of the project, and how will they be measured. Indicate how the short term goals assist in the achievement of the long-term goal.

Short-term goals are described below.

- 1) To match high school students from the Technology Center of DuPage with college students enrolled in non-traditional programs.
- 2) To have industry and career counseling professionals share perspectives with current and prospective students to encourage the pursuit of non-traditional careers.
- 3) To increase awareness of non-traditional careers, create a climate of acceptance and support, and encourage students to share what they learn related to non-traditional bias in their external environments.

Short-term goals will be measured by tracking the number of high school students paired with college students; the number of presentations featuring industry and career counseling professionals; survey and anecdotal feedback from high school and college students regarding programmatic impact; and the tracking of the number and types of non-traditional careers discussed.

The short-term goals assist in the achievement of the long-term goals by creating a career exploration environment that provides the intensive support and guidance necessary for students to enter and persist in their postsecondary non-traditional career goals. Interaction with industry professionals provides students with direct guidance regarding workplace expectations and powerful models of success that will also serve to affirm and reinforce the students' career choices and help them recognize the value and impact of mentoring other students. Deepening student awareness of gender bias prepares them to diffuse this knowledge as leaders within the workplace and throughout the greater community.

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◆ **Activities**

Describe the activities you plan to implement and/or products you plan to develop.

The College of DuPage Non-Traditional Careers Program emphasizes role models and mentors as critical components for recruiting and retaining students in non-traditional careers. These program strategies are based on research from Perkins III Core Performance Indicators. A summary of project activities is presented below.

-Graduating seniors from the previous year's program will participate as mentors.

-A strong, effective mentoring alliance between the non-traditional students of the Technology Center of DuPage and College of DuPage will continue.

-Industry and career counseling professionals will share perspectives with current and prospective students to encourage the pursuit of non-traditional careers.

-The content of an Informative Resource Guide will be updated with the latest labor market trends and career guidance on leading-edge non-traditional careers. All project participants will receive a Resource Guide to take home.

-The program will introduce interactive non-traditional activities into all sessions to facilitate group discussion on important gender-bias issues and increase dialogue about, and understanding of, non-traditional career options.

-The program will match high school students with college students enrolled in non-traditional programs.

The group will meet 8 times throughout the school year. Group meetings will consist of interactive activities, guest speakers, journaling, and open discussion. Specific activities will include the following:

1. Breaking into small groups and identifying biased job titles and non-biased job titles - then discussing as a group.
2. Having small groups go through magazines to find gender bias - then discussing findings as a group.
3. Holding role model activities to identify and discuss what others look for in mentors or role models and how the students themselves can embody these qualities as they progress along their non-traditional career pathway.
4. Holding self-exploration activities to raise self-confidence and encourage students to understand and accept themselves and be proud of what career pathway they have chosen.
5. Assignments of reflective journaling and end of session evaluations.
6. Student essay awards will be given competitively to students in the mentoring program to encourage them to stay in a non-traditional career program. Two awards are anticipated, one presented to an outstanding male, and one presented to an outstanding female. In past years, these cash awards have been a very effective way of rewarding, supporting, and retaining students

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in their career decisions. Many award recipients have confidently persisted in their educational and career goals and have returned to the project to mentor and encourage other students.

7. Setting up job shadowing opportunities for students in the program.

◆ **Dissemination**

Describe plans for dissemination of the project accomplishments, including plans for meeting the presentation requirement of the project. *\*All products developed should be made available for dissemination and reference the Stevens Amendment (as stated below), and are property of ISBE and ICCB respectively.*

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Dissemination activities include the following:

-An awards ceremony will be held to honor essay award winners.

- The program will be disseminated as a successful model. Best practices, replicable project components, and lessons learned will be presented at local and national conferences. For example, Project Director Alison Greene will represent the program at the 2007 National Youth Development Symposium in December 2007 and the Madison Careers Conference in January 2008. The 2007 8<sup>th</sup> Annual National Youth Development Symposium is designed to provide best practices and program guidance to workforce development professionals who serve youth and leadership growth opportunities for the youth they serve. The Madison Careers Conference is the premier national conference that focuses on all aspects of career development and education for work. The Careers Conference offers sessions for practitioners from beginning through advanced levels, serving a range of individuals from youths to adults.

-Information about the mentoring group will be posted on a web site dedicated to parents as well as on the non-traditional career web site hosted by the College.

-Parents/family members of the participants will receive materials about non-traditional career opportunities through fliers, newsletters, and announcements. Families will also receive a mailed copy of *Career Focus*, a magazine providing timely and detailed information about promising career development trends and College of DuPage programs of study.

-The success of the program will continue to be shared with district communities through press releases and the College web site.

-Further development of the College web site will include an online mentoring system and augmented access to detailed career information. The portion of the College web site dedicated to non-traditional careers will be aligned with the comprehensive content of the Informative Resource Guide. Additional classroom activities will also be made available online.

-The Informative Resource Guide will be distributed to DuPage area administrators, educators, and counselors as a resource to introduce non-traditional careers into their curriculum and/or workshops. It will be sent to schools in the College of DuPage district as part of a toolkit to increase awareness of non-traditional occupations. A video developed by the College which describes and promotes non-traditional careers will accompany the Guide.

◆ **Expenditures**

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On the budget form include an expenditures budget totaling the amount of the award for which you are applying.

◆ **Project Information**

a. Is this the first time you have applied for a New Look Award?  
 YES  NO

b. Have you applied for a New Look Award to fund this activity/project in the past?  
 YES  NO

c. If the answer to “b” is yes, what modifications are being made to make this activity/project innovative and unique for the FY08 New Look?

Modifications made to this project to infuse innovation include the following:

-Increased linkages to direct workplace experiences through the development of job shadowing opportunities with local employers. These experiences will support the long-term goal of assisting students in gaining employment in the non-traditional career of their choice.

-Delivery of self-exploration activities to develop the whole student and strengthen the personal commitment of students to their non-traditional career choices through greater self-awareness and heightened self-confidence.

-Dissemination of the project as a model. After four successful years of implementation, there are numerous best practices the College of DuPage Non-Traditional Careers Program is capable of sharing with other community colleges and K-12 educators. The Informative Resource Guide and video, online activities, awards program, intensive and guided activities, and mentoring experiences are all components with proven impact which can be replicated by other institutions. The College will serve as a resource to colleges and schools with interest in adapting our materials and strengthening their non-traditional career outreach efforts.

**I understand and agree that in case of award, the Board of Trustees of Illinois State University will pay for specific approved activities only and assumes no other liability for the event at which it/they occur, and that COLLEGE OF DUPAGE (fiscal agent) in submitting this application for funds agrees that the Board of Trustees of Illinois State University will not be held liable for any negligent or wrongful acts, either of commission or omission associated with the event and agrees to indemnify and hold harmless the Board of Trustees of Illinois State University for any and all claims associated with or related to the activities.**

Signature of Fiscal Agent \_\_\_\_\_

**Additional Requirements for the Research Action Award Applicants**

◆ **Self-Study Conclusions**

Describe the conclusions drawn from the self-assessment exercise for your project? [If you are applying for a Research Action Award you MUST complete a self-study. The NTO Look Self-Study and Special Populations Self-Study are available at http://www.icsps.ilstu.edu/projects/newlook/selfstudy.html](http://www.icsps.ilstu.edu/projects/newlook/selfstudy.html)

◆ **Research**

List the research used to select the most effective practices to meet the goals of your project.

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◆ **Sustainability**

Describe plans for sustainability for accomplishment of the project goals.

## FY08 New Look Project Budget Sheet

**New Look Project Title:** 2007-2008 Non-Traditional Careers Mentoring Group

**Project Leader Information**

Name: Alison Greene  
 Organization: College of DuPage  
 Address 425 Fawell Boulevard  
 City, Glen Ellyn, IL Zip 60137  
 Phone: 630-942-2496  
 Fax: 630-858-7263  
 E-mail: greene@cod.edu

**Business Official (Fiscal Agent) Information**

Name: Business Official: Thomas Ryan, V.P., President of Administration and Treasurer;  
Contact Person: Gina Wardell, Grant Accountant  
 Organization: College of DuPage  
 Address: 425 Fawell Boulevard  
 City: Glen Ellyn, IL Zip: 60137  
 Phone: 630-942-2221  
 Fax: 630-858-9078  
 E-mail: wardell@cod.edu

**On the budget form include an expenditures budget totaling the amount of the award for which you are applying.**

<u>FY08 New Look Budget</u>	<u>FY08 Budget</u>
<b>Salaries</b>	<u>\$0</u>
<b>Benefits</b>	<u>\$0</u>
<b>Contractual Services</b>	<u>\$0</u>
<b>General Supplies and Materials</b>	<u>\$0</u>
<b>Travel Expenses</b>	<u>\$0</u>
<b>Other Expenditures* (See Below)</b>	<u>\$1,500.00</u>
<b>Total Award Requested</b>	<u>\$1,500.00</u>
<b>*For students who are active in the Non-Traditional Careers Mentoring Group, cash awards to be given based on the</b>	<u>\$1, 200.00</u>

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submission of essays. *Reprinting of non-traditional guide book for educators, administrators, and students, \$300.	<u>\$300.00</u>
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