

January 8, 2008

Dear

I am so delighted that you have agreed to serve on my non-traditional occupations panel at this year's *Careers, Candle Light, and College* event. This is the second year for the event, and the first year we have invited the parents of sophomore students.

Research indicates that parents have much more influence on their child's career development process than any other person or factor. In light of that, our goal for the evening is for the parents to 1) gain a better understanding of the career planning process; 2) learn a little more about non-traditional and local careers; and 3) take a look at labor market trends for the future.

The evening will begin at 6:00 p.m. with a candle light dinner at Bremer Conference Center, Danville Area Community College. Presenters throughout the evening will be discussing a variety of topics including the importance of parents, features of a new economy, local labor market trends, Project Lead the Way, College Express, and the impact of technology on our local business community. **The non-traditional panel will start at approximately 7:20 p.m. (give or take a few minutes!), and should end by 7:55 p.m.**, with the last 5 minutes of the evening for comments and / or questions.

I invite you to come at 6:00 p.m. so you can join us for dinner or closer to panel time (7:20 p.m.) . . . whatever fits into your personal schedule. I have enclosed a college map for directions to Bremer Conference Center and a list of possible questions for the panel that you might want to review prior to the evening. If I have overlooked something on the questions that you feel would be valuable for the parents, please don't hesitate to talk to me about that or include it in your discussion. Dress is business casual for the evening, or if you wear a uniform for work, please feel free to wear that.

Thank you so much for agreeing to assist with this program, and if you can, please join me for dinner! I look forward to seeing you! If you have any questions, please don't hesitate to call (443-8753).

Sincerely,

Nancy A. Boesdorfer  
Director, Career & Employment Services

Enclosures